Use a spreadsheet to sort and filter data

Use basic formulas with cell references for calculations (+, -, *, /)

Recognise that cells can contain static data or calculated data which is dynamic

Identify how functions create information from a range

Use the functions SUM, COUNTA, MAX, MIN, AVERAGE, COUNTIF and IF

Recognise that conditional formatting is dynamic

Identify how conditional formatting provides information

Use a range of formatting techniques

Recognise that cells are referenced using coordinates

Explain how data is structured using cells

Create appropriate charts

Combine a range of tools to answer given questions

Key:
- Concept
- Skill

Links:
- Direct prerequisite
- Scaffolding not direct prerequisite

Resources are updated regularly - the latest version is available at the-cc.io/curriculum.

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